

Florence Brownstein Preschool

**YOUR CHILD'S BIRTHDAY PARTY AT SCHOOL  
PREPARATION & RESERVATION FORM**

Dear Parents,



We know that birthdays are very important occasions for your children. When planning for your child's big day, please speak to the teacher to arrange a mutually agreeable time and let us know your plans in advance so we may advise you on what is accepted in the school. This is in keeping with our Kashrut observances, safety precautions and class scheduling. We want your child's birthday celebration at school to be as special as your child. *If you are interested in having a birthday party at school, please complete the form below for pre-approval and most importantly to ensure your child has a very happy birthday! Please return to the school **one week prior to the special event.***

Sincerely,

Sara Paltiel, Director

Child: \_\_\_\_\_ Class/Teacher: \_\_\_\_\_ Birthday: \_\_\_\_\_

Date/Time planned for party: \_\_\_\_\_ Reserved with Teacher: Yes  No

**1) FOOD** (Must be Kashrut, parve -no dairy)

Are you planning to bring any food/drinks for the birthday party? Yes  No

If yes to the above, please list all food items and names of places of purchase:

School approval -Food: Yes  No  If no, which items and explanation:

**2) GIFTS** (No toy weapons, inappropriate/non-kosher themes, choking hazards)

Are you planning to bring any gifts or toys? Yes  No  If yes, please describe toy items:

School approval-Gifts: Yes  No  If no, which items and explanation:

PARENT: \_\_\_\_\_ DATE: \_\_\_\_\_ (return one week prior to event)

SCHOOL ACCEPTANCE ( OR NON-ACCEPTANCE WITH ABOVE EXPLANATION):

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

If any items are not accepted, please make suitable changes and re-submit! Thank you.